

Dear Committee and Members,

Date: 06.06.19

Time: 17:00

Venue: Murdoch University, Geoffrey Bolton, Library



Murdoch University Divers (MUD) Club Meeting Agenda Thursday 6th of June 2019; Meeting 6

Meeting open

Call the meeting open, and note the time in the minutes.

Meeting open:

Meeting open 17:06

Roll Call

David Juskiewicz (Present), Ian Dapson (Absent with notice), Jenny Tolander (Absent with notice), Jules Chilcott (Absent with notice), Kea Payton (Present), Kesia Savill (Absent with notice), Lotte Dowse (Absent with notice), Mark Thiele (Present), Phillip Good (Present), Raoul Hofmann (Present), Rebecca Julia (Absent with notice), Shelby Madison (Absent with notice), Simon-Pierre Goupille (Absent without notice), Todd James (Present), Nat George (Present)

Previous minutes

The Chair needs to review the previous minutes, and discuss any faults or changes with them. If they are acceptable, the Chair should move to accept them. This is a normal motion (seconded, passed).

MUD Minutes and Agenda from Previous Meeting 5 , 2019

Close any Items from last meeting or keep open for next meeting

Item 2018.2.6: (Shelby) (CLOSED)

Busselton trip 12th/13th May Jess & Shelby to organise. I will forward details and anything about costs to MUD. Will MUD put some money towards food costs to keep it affordable as was discussed for last year? Will keep details up-to-date on the drop box.

Shelby waiting on final confirmation, will confirm at next meeting. Shelby liaising with Jess. Date should be amended due to conflicts.

Phils comment: the ill-fated Busselton trip. Our friend, Tim, is not going to give us any refund for the

Leaving open to reschedule dive based on Abrohlos Trip Dates to liaise with Shelby

Postponed to be addressed by Shelby

Shelby looking into the weekend of the 27th of April. Dive on 4mile, night dive on jetty and on Swan Wreck.

Date tentative 27th of April.

Ensure we can cancel air bnb within 24-48hrs

Going ahead as planned

4 spots available – 10 going

Fantastic Trip organised. Well done Shelby.

Item 2018.2.12: (Ian) (Open until next meeting)

MUDS 40th Year Anniversary should we start bouncing off ideas!

Pirate ship bouncy castle, pirate themed party near carnac.

Find founders and invite to party. Contact

Celebratory dive.

River cruise.

OPEN to discuss at further meetings.

David's Friend Option, River Cruise. Awaiting different deals for the river cruise. Use of money from Guild BBQ, Discuss prices 10-15\$

Possibility of doing a Raffle instead of a quiz. Ask for donations.

Do a raffle draw at the end of the year with prizes from sponsors. Money goes towards the river cruise. Prizes are drawn at the river cruise. Go out now and get prizes. Get two free tickets if the prize big sponsorship.

David to discuss with managers re different options

Agreed to by vote: Unanimously for the motion

Queen of the Valley: \$2900 we receive 10% discount = \$2610

Deposit \$2000

Can do day of exam finish 23rd of November at 7pm

Current Budget: BBQ Guild \$800, Raffle Money?, Guild BBQ-Cake Stall?, Charge for students (\$10 club members and \$15 for non club)= min @ 80ppl \$10 = \$800?

David has created Donation Prize letter (Created)

Committee members need to ask for prizes

Someone create Drop Box Spreadsheet with Locations (Done)

Raffle-really push people to send out letters or go into places. Doesn't have to be dive/ocean related

Vote taken to go ahead with river cruise – Result : All in favour

Continue collecting prizes until end of July

Need to push more prizes.

Raffle Ticket Book made. (custom see rough design will print individually)

One combined raffle draw

Boat Booked (Decorations + Prizes + Use event Brite for Ticketing)

Eventbrite 49cents plus 2% per ticket (79cents per \$15 ticket)

BBQ what are our requirements

We will provide food for BBQ

Drinks BYO

\$20 for tickets

2019.1.3 Joint Stall with environmental groups (David) (Open until next meeting)

Discuss what happened at the meeting

Big end of year event. Dune Restoration. Clean up shores and ocean

Taking turn in representing each other's stalls – ensures attendance at each market daze event

Chancellor allowing stalls and BBQ's on Bush Court

Sign-up sheets will be supplied from each club at join stalls.

2019.1.5 Clean up Dive at Scouts East Fremantle with Environmental Clubs (Closed)

Plan with MUENSA to clean.

Kesia to look into grant for volunteering – backed out of grant application

Sunday 5th of May liaise with MUENSA - confirmed

Awaiting confirmation from Lloys about event can start Flyer don't post yet

Risk assessment for the event

Prepare poster – event info, etc... for 5th May

MUEnSA to talk to sus rep for

Ian Dapson (To make poster for Environmental Dive 5th of May) (Open)

Ian to contact Fremantle council to organise food for 30 people (funded by council)

Lotte to contact Ian and hang posters around campus

Must advertise ASAP – Facebook (MUEnSA + MUD), members email list

Great event need to do another one. Scouts are very interested to do kayak support.

2019.1.6 MUD Money access (Open until next meeting)

Phil to look into getting a club credit card

Ian brought up needing access for Committee members to view incoming payments (bank statements etc...)

2019 Committee has agreed that Mark Thiele will have authorisation to the Murdoch University Divers Finances. Account will be opened under Marks name and the cost will covered by the club.

Phil to arrange.

PROCEDURE FOR ENABLING ACCESS MUD ACCOUNT

Current Signatories:

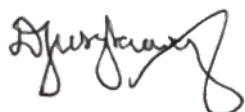
Michael Taylor
Rhiannon Jones
Joel Chan
Philip Good

Action to take:

- 1 Remove unused signatories, eg MT, RJ & JC
- 2 Add Mark Thiele plus others if we want.
- 3 Make sure we agree to 1 signature required.
- 4 Set up internet banking for Mark.
- 5 Record in signed minutes to present to UNIBANK.

RE UNIBANK MUD Account; Unanimously the committee agrees to add Mark Thiele and Ian Dapson as signatories. Additionally, we unanimously agree to remove Michael Taylor, Rhiannon Jones and Joel Chan as signatories. Enable access for only one signatory to be able to authorise a transaction.

Approved by David Justyn Juskiewicz, President.



Seconded by Todd James, Secretary.

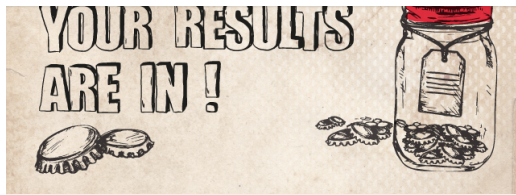
2019.3.1 Grilled Funding Nomination (David J) (Closed)

Applied for Grilled Donation Jar

Donation jar approved - \$100 - \$500 based on voting

Awaiting for more info on when Jar will be available

Second Prize \$100 Check coming



Hi David,

We've counted up all the tokens for the month of May and we're pretty stoked to be able to hand over a \$100 donation to Murdoch University Divers Club.

We hope that the \$100 can come in handy and that being a part of the Local Matters program has helped you drum up some extra awareness and support in your local community.

HOW DO YOU COLLECT YOUR \$100?

We'll get busy printing a cheque which you'll need to collect from the restaurant. Give us 2-3 weeks to get the cheque ready for you to pick up. We'll then give you a buzz and arrange a time with you to come and collect. If you want to bring a few extra members down to revel in the celebrations, please do - the more the merrier! You could even enjoy a healthy burger to celebrate!

2019.3.6 Meeting with Uni Dive Presidents (DavidJ) (Open)

Contacted by Alistair Cook from UWAUC to meet with Sophie Preston (Curtin Uni Divers) about Dive Events

Dive events to be planned as collaborative events

**Combined Curtin, UWAUC and MUD dive trip – Towards end of the year
Using UWAUC's Boat Need to reorganise with Alistair**

2019.3.9 Kessia's design for sign for the dive shed (Open)

Kessia looking into quote

Perth Signs, Big sign: \$110 1200x600mm small, \$60 600x300mm (\$187 incl GST) Steel Sign-o-rama; Big sign \$126 1200x600mm Small, \$55 600 x 300mm (\$180) Alloy

Kesia to finalise design and cost plus signage company

Signage- price is firm, signs come with pre-drilled holes in each corner. They can install them for us for an extra \$100 roughly but probably just do it ourselves

Kessia to go ahead and order the sign once new design has been posted to the Facebook chat

Contact Phil for payment

Arrow to direct members to shed past the greenhouses

Kesia to send quality requirements, David J to do on AI illustrator. Do not pay extra \$100.

Kesia to go ahead once the higher quality design has been sent through



Quote-67331-1381104-16728...

PDF - 77 KB



Signarama Canning Vale
 Meridis Pty Ltd
 6/44 Vinnicombe Drive
 Canning Vale WA 6155
 Australia
 Phone: 08 9456 0884
 Fax : 08 9456 0887
 canningvale@signarama.com.au
 for Quote : canningvale@signarama.com.au
 www.signarama.com.au/canningvale
 ABN # : 90 142 390 485



Quote 67331 - Fence Signs Expiration Date : 26/07/2019

Quote for	Contact	Shipping/Install
Murdoch University Divers 54 Southacre Drive Canning Vale WA 6155	Kesia Savill Phone : 00 Email : kjs931@hotmail.com Address : 54 Southacre Drive Canning Vale WA 6155	

Quote #	Quote Date	Sales Rep	Payment Terms	PO	PO Date
67331	27/05/2019	Mark Street canningvale@signarama.com.au 0439 067 053	50/50		

Items

#	Item	Qty	Unit Price	Disc	Disc. Price	Total (Ex. Tax)	GST
1	Fence Sign W:900.0 mm X H:600.0 mm White Steel Panel with Digital Premium and Laminated Print	1	\$155.44	10.0%	\$139.90	\$139.90	\$13.99
2	Sign 2 W:300.0 mm X H:300.0 mm White Steel Panel with Digital Premium and Laminated Print	1	\$96.55	10.0%	\$86.89	\$86.89	\$8.69

Total

Sub Total	Total GST(%)	Final Price
\$226.79	\$22.68 (10.0%)	\$249.47

Downpayment (50.0 %) \$124.74

Customer Disc. \$25.20

for Murdoch University Divers

Signature _____ Date _____

Emailed 27/05/2019 08:20 WST by MS

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Terms And Conditions
 This quote is based on the above specifications and is subject to the attached Terms and Conditions. If the specifications change the pricing will be adjusted accordingly. To confirm acceptance of this quote please sign below and return by email.
 To proceed with this order, you must give a 50% deposit unless prior arrangements have been made. Your balance will be due upon delivery and/or installation. We may, at our sole discretion, extend credit terms to you upon approval.
Methods of Payment
 Cash, Credit Card, Cheque. We accept Visa, Mastercard and EFTPOS.
 Direct deposit to our Account.
 BSB 086-136 A/C 169356352

2019.3.10 Dive roster assistance on DropBox (Open)

Committee members to volunteer their time and supply dates onto the MUD DropBox folder

Add Kesia to drop box and other members

2019.4.1 Organise next meeting on Wednesday (Closed)

Wednesday the 10th April 5:00pm

2019.4.2 Stalls for coming Market Daze Booked (Closed)

Liased with Sam to book multiple days

Stalls booked

International Food Day 2 May

Market Daze 16 May

Stamp out Stress 30 May

2019.4.7 Drop Box Issues (David J and Ian) (Open)

Do we need a separate drop box

To discuss at a further date

2019.4.8 Shark Shields (David J)(Open)

Rental without charger for short term use and rental of charger for long term charger \$5

Covers from Power Dive \$36 dropped from \$45

Committee approved covers. David Juskiewicz

Jules to deliver 3x covers to the shed

Have we got these covers yet???

Also how is the charging station going?

Covers delivered to shed

Mark T manufacturing charging station

2019.4.9 14th of May, Tuesday, Some Special Event (David J)(Closed)

Does anyone want to run a 2hr stall. Clare Watson sent out email for a special event.

Kea and Nat to run stall.

No response from Clare Watson – Awaiting Response

2019.5.1 Purchase Dive Equipment (Mark)(Closed)

Need 1 BCD to complete equipment set

Replace with small BCD

Problem with torches – Button eventually snaps circuit board

When replacing torches, replace with another brand of torches

Beacon light for Dive flag will be purchased

1x glow tube

Mid-year Equipment service – Regs trialled last service

Mark to purchase 2 more Hog Regs (Approx \$350-\$360 each)

Equipment faults – Difficulty in diagnosing faults, committee to aid in documenting equipment issues as they arise

Selling alloys after hydrostatic testing

Have we purchased equipment?

Mark T has purchased 2x BCD, will add to rental gear

All cylinders checked (excluding the 2 new tanks)

2019.5.5 Oceans Stall for Yr9/10 Students (Closed)

Kea to contact Vanessa

Organise for 31st of May

How did this go

Cover Current Agenda: Write minutes in blue

2019.6.1 Try Dive using Dive Tub and Village Pools; David J (Open)

- After meeting with Rick Wolters (Sports Manager) and Miz Hilton (Community Manager) Village
- Pool use is in the works need to provide Dive Tub Liability and Murdoch Liability
- Do we agree to provide equipment and tanks or do we charge \$10 for use of equipment
- Emailed Dive Tub awaiting further information

MUD will offer gear use for free for Try Dive events

2019.6.2 Abrolhos Trip (Friday 4-6th October); David J (Open)

- **Awaiting a response from Kelly O'Malley**
- **14 people MAX**
- **David to organise Flier**

2019.6.3 Coogee Marina Clean up Dive; David J (Open)

- **Met with Samantha Standish about doing a Marina Clean-up**
- **May get UEC involved**
- **David J arranging BBQ and coordination with other organisations**

2019.6.4 Equipment Service; Mark T (Open)

- **Do we service all equipment or just a few regs for scientific purposes**

Gear serviced yearly due to Universities scientific requirements

Looking to slowly replace SCUBA Pro gear (not to service yearly)

Consider purchasing 4 new HOGS and servicing the 2 previous HOGS, been able to purchase these at cost

\$75 per regulator for servicing at Dive Tub

2019.6.5 Need to send Freo Dockers a form after the event on our donations David J (Open)

Need to send a donation form back to Freo Dockers after the event (40th anniversary)

2019.6.6 Remove Jenny T from the mailing list and committee (Closed)

Jenny is heading back to Sweden and apologises for her lack of contribution
Jenny to be removed

2019.6.7 Open Day for Semester 2 Saturday, 29th June (Open)

Todd J to Contact Phil to arrange stall for open day, sem 2

Advertise Abrolhos and 40th Anniversary

2019.6.8 Club Banner redesign (Open)

David J to look into new banner options for stall events
Office works has potential options

2019.6.9 MUD Jumper Order (Kesia)
 Everyone to look at deigns and express an interest

Adults Huxley Hoodie

300gm blended 50%polyester/50% cotton brushed inner jersey knit fleece knit, low pill Contrast Edge stitch hood liner, hoodstripe, front piping and flat tie cord

\$35.00+gst each, the price includes your logo embroidered to the left chest

HUXLEY HOODIE MENS	XS	S	M	L	XL	XXL	3XL	5XL
1/2 CHEST MEASUREMENT CM	54.5	56	58.5	61	63.5	66	71	76
HIGH POINT SHOULDER TO HEM CM	69	73	75	77	79	81	83	91



Hoodie - Navy

FABRIC

- Durable 65% Polyester, 35% Cotton fleece
- 320 GSM

FEATURES

- Traditional front kangaroo pocket
- Adults style features hood with wider 'shoelace' drawstring
- No drawstring on Kids – keeping kids safe
- Knitted ribbed band on hem and cuff

\$30.00+gst each, the price includes your logo embroidered to the left chest

Men's Size Guide

GARMENT MEASUREMENTS

SW760M MENS EASY FIT	XS	S	M	L	XL	2XL	3XL	5XL
Garment 1/2 Chest (cm)	54	57	60	63	66	70	74	82

Ladies Size Guide

GARMENT MEASUREMENTS

SW760L LADIES EASY FIT	XS	S	M	L	XL	2XL
Garment 1/2 Chest (cm)	45.5	49	52.5	56	59.5	63



2019.6.10 Scout Group clean up (David J)(Open)
 Keen to organise more clean up events
 Need to arrange a new location with Scouts

Meeting Closed 18:08

Minutes approved and signed off by David Justyn Juskiewicz, Murdoch University Divers Club President

6th of June 2019